Date: Thursday, 18 June 2026, 09:00 (CET) – 17:00 (CET)

Location: E.T.S. de Ingenieros Industriales y de Telecomunicación (E.T.S.I.I. y T.) /
School of Industrial and Telecommunication Engineering
Avenida de los Castros 46, 39005, Santander, Spain

Chair: Alfredo Ortiz Fernández, UC

Agenda:

Time	Session/Activity	Speaker/ Organization	Notes
09:00 – 09:15	***Introduction to the agenda*.** Presentation of participants and organizational arrangements.	A. Ortiz / UC	All
09:15 – 10:45	***Practical Aspects on WP6 and Implementation*** - Reporting and deliverable preparation. - Secondment implementation and their internal reporting. - Administrative and financial issues. - Use of the repository. - Templates to use and other internal procedures.	C. Tirnauca / UC	Q&A
10:45 – 11:15	*Coffee break*		
11:15 – 14:00	***Rehearsal of the Mid-term Meeting with the PO*** - Rehearsal presentations of each WP. Progress update of the Work Packages. Time for each WP Leader to present the work already carried out, summary of results, main conclusions, technical difficulties and secondment planning to finish the required tasks in time. - Dissemination strategy for RETROTRAFO: webpage, social media and other materials. - Open discussion. Free turn for questions, suggestions and adjustment of work plans where necessary.	A. Ortiz / UC (chair) All participants	Q&A
14:00 – 15:00	*Lunch*		
15:00 – 16:30	***Steering Committee Special Session (hybrid):*** - Amendment (STOEN becomes beneficiary, CELSIA new secondments, redistribution of 9PM of TUKE, etc.) - Discussion about decisions to be made by the consortium concerning the development of future activities (next 6-8 months until the official reporting starts in January). - Next meeting and other issues.	A. Ortiz / UC (chair) All participants	Q&A
16:30 – 17:00	***Wrap up, final feedback, recommendations and comments from the Steering Committee. Closing remarks and end of the meeting.***		
20:00	*Social dinner*		

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Annex: Logistics

Getting to Santander by plane:

Seve Ballesteros Santander Airport, located 6 kilometres to the east of the city center, has flights connecting Santander with several Spanish and European cities by low-cost airlines such as Iberia/Air Nostrum, Ryanair, Wizzair (with Bulgaria, Albania and Romania only) and Vueling. There is a permanent bus service that connects Santander airport with city center every 30 minutes: http://www.transportedecantabria.es. The bus fare is 3.20€. There is also a taxi service from the airport to the city for about 20-25€.

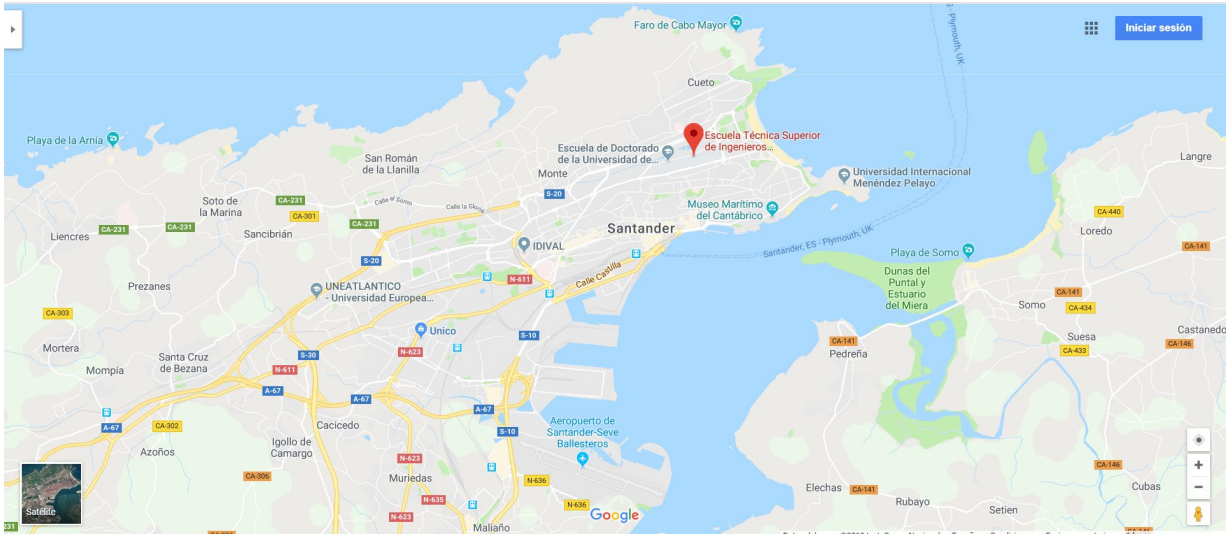
Additionally, Bilbao Airport, located about 120 kms from Santander (an hour's drive) operates international flights to and from the main European capitals (with Lufthansa, KLM, Brussels Airlines, etc.). Every 15 minutes, there are buses to and from Bilbao Airport to the central bus station TERMIBUS for 5 euros (http://www.aena.es/en/bilbao-airport/public-transport.html), where there is an hourly coach service to Santander for around 8 euros (https://www.alsa.com/en/web/bus/home). Taxi from Bilbao airport to Santander costs around 140 euros.

Spanish airports
http://www.aena.es
Information about Iberia (Spanish Airlines)
Telephone +34 902 40 05 00
www.iberia.es
Information about Ryanair
www.ryanair.com
Information about Vueling
www.vueling.com

Santander Airport
C/ Aeropuerto s/n. 39600 Maliaño
Telephone +34 942 20 21 00
Web: www.aena.es (Aeropuerto de Santander)
Bilbao Airport
Telephone +34 944 86 96 64
Web: www.aena.es (Aeropuerto de Bilbao)

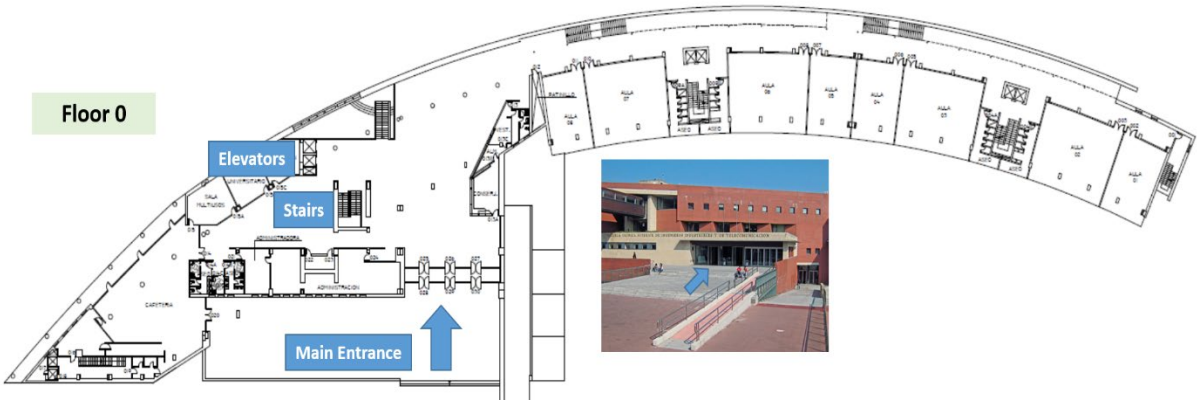
Meeting location:

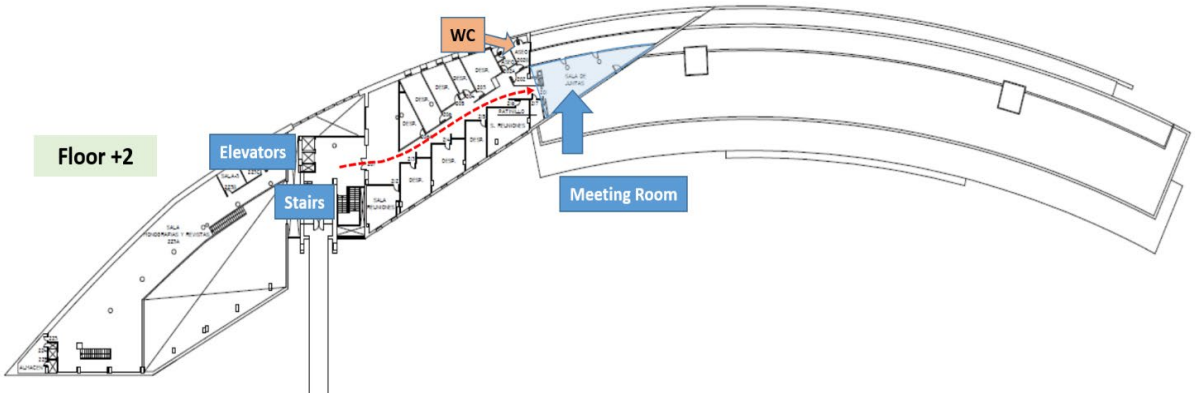
School of Industrial Engineering and Telecommunication (E.T.S.I.I. y T.), Sala de Juntas, second floor, see below
Contact
Address: Avenida de los Castros 46, 39005 Santander
Telephone: 942 20 18 75 / 942 20 18 76
Email: etsiit@gestion.unican.es
Website: http://web.unican.es/Centros/etsiit/



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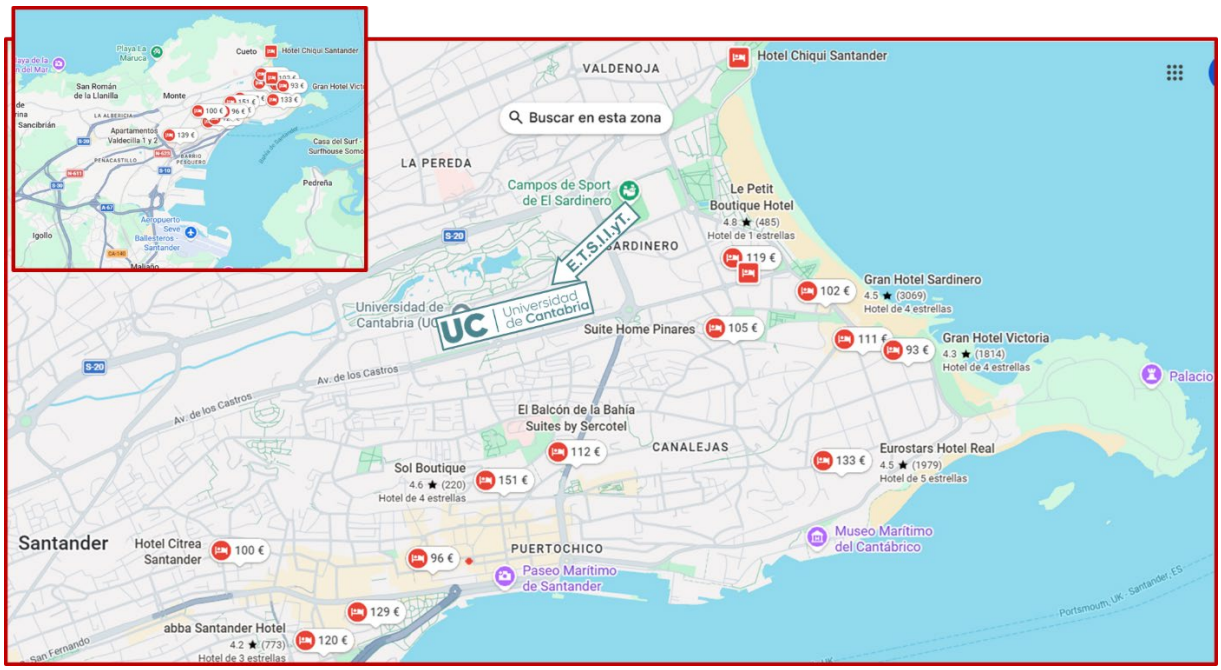




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Hotel suggestions (around 20 min walk distance, 10 min bus or 6 euros by taxi):

Hotel Santemar: 1.6 km
Hotel Chiqui: 1.8 km
Hotel Sardinero: 1.3 km
Sercotel Hotel Palacio del Mar, 1.3km
Apartamentos Las Brisas, 1.3km



UC has internal agreements with few hotels located in the Sardinero area (seaside) or downtown (Santander bay) for fixed prices. You can find below the list of hotels and the conditions applying to each of them. In case you are interested to book through the Department of Electrical Engineering by paying the accommodation upon your arrival, please contact alfredo.ortiz@unican.es and mention hotel preference, check in and check out dates, type of room, number of guests and full name of guest(s). The department will proceed with the reservation.

Hotel Silken Río Santander (4* Dorma Sardinero)

Av. de la Reina Victoria, 153, 39005 Santander

Telephone: +34 942 27 43 00

jrecepcion.rio@hoteles-silken.com

Conditions 2025-2026: Double Room for Single Use: €83 bed and breakfast buffet. Supplement for 2nd person: €12. VAT included.

First: The HOTEL SILKEN RIO SANTANDER offers the possibility of booking stays in a double room for single or regular use at a price of €83 per person/day, VAT included. The price includes the buffet breakfast provided by the HOTEL SILKEN RIO SANTANDER.

The price of the double room will have a supplement of €12 for accommodation with buffet breakfast included.

Second. The prices established in this collaboration agreement will remain unchanged for the duration of the agreement.

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Third. The agreed-upon prices are only valid if reservations are made directly from any of the Functional Units of the University of Cantabria. Reservations made through travel agencies, or directly by guests, will not be honored at the agreed-upon prices.

Fourth. Room reservations by any Functional Unit of the University of Cantabria may be made throughout the year, except during Holy Week and the summer season (July 1st to August 31st). During these periods, room availability will only be guaranteed by the hotel if the reservation is made at least one month in advance of the start of each period, and the price for these dates will be the rate in effect at the time of reservation.

Fifth. The formal reservation request must be made using the web form hosted on the University of Cantabria's Intranet. Only this method will be valid for the application of the rates established in the agreement.

Gran Hotel Victoria de Santander (4*)

Calle Maria Luisa Pelayo 38, C.P. 39005 Santander

Conditions 2025-2029: Double Room for Single Use: €89 bed and buffet breakfast. Supplement for 2nd person: €25. VAT included.

First. The Gran Hotel Victoria will offer the possibility of booking stays in a double room for single or regular use at a price of €89 per person/day, VAT included. The price includes the buffet breakfast provided by the Gran Hotel Victoria to its guests.

The price of the double room will have a supplement of €25 for bed and breakfast only.

Second. The prices established in this collaboration agreement will remain unchanged for the duration of the agreement.

Third. The agreed prices are only valid if reservations are made directly from any of the Functional Units of the University of Cantabria. Reservations made through travel agencies, or directly by guests, will not be honored at the agreed prices.

Fourth. Room reservations by any Functional Unit of the University of Cantabria may be made throughout the year, except during Holy Week and the summer season (June 1 to September 31). During these periods, room availability will only be guaranteed by the hotel if the reservation is made at least one month in advance of the start of each period, and the price for these dates will be the rate in effect at the time of the reservation.

Fifth. Formal reservation requests must be submitted using the web form located on the University of Cantabria's intranet. Only this method will be valid for the application of the amounts stipulated in the agreement.

Hotel Chiqui de Santander (3*)

Avda. Manuel García Lago, C.P. 39005 Santander

First: The HOTEL CHIQUI offers the possibility of booking stays in a double room for single or adult occupancy at a price of (Information table after point one with seasons, prices, and supplement for a 2nd person) € per person/day, VAT included. The price shown includes the buffet breakfast that the establishment (The prices indicated are for room only or room and buffet breakfast) makes available to its guests.

The price of a double room will have a supplement of (price indicated in the table below) € for room only with buffet breakfast included.

Season A January, February, March, April, May, October, November, and December	Single or double room for single occupancy with buffet breakfast included, price per night: €80.97 Supplement for 2nd person with breakfast included: €45.00 10% VAT included

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Season B Semana Santa, Junio, Julio, Agosto, Septiembre, festividades relevantes y fines de semana.	Consultar con el hotel la mejor tarifa disponible

Second. The prices established in this collaboration agreement will remain unchanged for the duration of the agreement.

Third. The agreed prices are only valid if reservations are made directly through any of the Functional Units of the University of Cantabria. Reservations made through travel agencies, or directly by individuals upon arrival, will not be honored at the agreed prices.

Fourth. Reservations for rooms by any Functional Unit of the University of Cantabria may be made throughout the year, except during Holy Week, major holidays, and the summer season (from March 30 to April 4 (inclusive), from June 1 to September 30, as well as other major holidays and weekends). During these periods, room availability will only be guaranteed by the hotel if the reservation is made at least one month in advance of the start of each of the aforementioned periods. The price for these dates will be the rate in effect at the time (prices to be confirmed with the hotel; Season A rates do not apply).

Fifth. The formal reservation request must be made using the web form located on the University of Cantabria Intranet. Only this method will be valid for the application of the rates established in the agreement.

Hotel Boutique Las Brisas (1*)

CALLE LA BRAÑA 14, C.P. 39005 de SANTANDER

Conditions: Double Room for Single Use: €54 bed and breakfast buffet. Supplement for 2nd person: €15. VAT included.

First: HOTEL BOUTIQUE LAS BRISAS offers the option of booking stays in a double room for single or regular use at a price of €54 per person/day, VAT included. The price includes the buffet breakfast provided by HOTEL BOUTIQUE LAS BRISAS.

The price of a double room will have a supplement of €15 for accommodation with buffet breakfast included.

Second: The prices established in this collaboration agreement will remain unchanged for the duration of the agreement.

Third. The agreed prices are only valid if reservations are made directly from any of the Functional Units of the University of Cantabria. Reservations made through travel agencies, or directly by guests, will not be honored at the agreed prices.

Fourth. Room reservations by any Functional Unit of the University of Cantabria may be made throughout the year, except during Holy Week and the summer season (June 1st to September 30th). During these periods, room availability is only guaranteed by the hotel if the reservation is made at least one month in advance of the start of each period, and the price for these dates will be the rate in effect at the time of booking.

Fifth. Formal reservation requests must be submitted using the web form located on the University of Cantabria's intranet. Only this method will be valid for the purposes of applying the amounts set in the agreement

Apartamentos Las Brisas (3*)

AVDA FERNANDEZ CASTAÑEDA Nº 17, C.P. 39005 de SANTANDER

Conditions: Single occupancy apartment: €84 accommodation (See options table in the signed agreement)

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First: Las Brisas Apartments offers the possibility of booking stays in single, double, triple, or quadruple apartments at the prices detailed below:

1 person apartament	84 € per day VAT included	500 € per week VAT included
2 persons apartament	94 € per day VAT included	550 € per week VAT included
3 persons apartament	104 € per day VAT included	600 € per week VAT included
4 persons apartament	114 € per day VAT included	650 € per week VAT included

As this is apartment accommodation, breakfast is not included in the price.

Second. The prices established in this collaboration agreement will remain unchanged for the duration of the agreement.

Third. The agreed-upon prices are only valid if reservations are made directly from any of the Functional Units of the University of Cantabria. Reservations made through travel agencies, or directly by guests, will not be honored at the agreed-upon prices.

Fourth. Room reservations by any Functional Unit of the University of Cantabria may be made throughout the year, except during Holy Week and the summer season (June 1 to September 30). During these periods, room availability will only be guaranteed by the hotel if the reservation is made at least one month in advance of the start of each period, and the price for these dates will be the rate in effect at the time of reservation.

Fifth. The formal reservation request must be made using the web form hosted on the University of Cantabria's Intranet. Only this method will be valid for the application of the rates established in the agreement.

Hotel Silken Coliseum (4* Dorma Coliseum)

Plaza Remedios, 1, C.P.39001 de Santander

Conditions 2025-2026: Double Room for Single Use: €85 bed and buffet breakfast. Supplement for 2nd person: €12. VAT included.

The HOTEL SILKEN COLISEUM offers the possibility of booking stays in a double room for single or regular use at a price of €85 per person/day, VAT included. The price includes the buffet breakfast provided by the HOTEL SILKEN COLISEUM.

The price of the double room will have a supplement of €12 for bed and breakfast only.

Second. The prices established in this collaboration agreement will remain unchanged for the duration of the agreement.

Third. The agreed-upon prices are only valid if reservations are made directly from any of the Functional Units of the University of Cantabria. Reservations made through travel agencies, or directly by guests, will not be honored at the agreed-upon prices.

Fourth. Room reservations by any Functional Unit of the University of Cantabria may be made throughout the year, except during Holy Week and the summer season (July 1st to August 31st). During these periods, room availability will only be guaranteed by the hotel if the reservation is made at least one month in advance of the start of each period, and the price for these dates will be the rate in effect at the time of reservation.

Fifth. The formal reservation request must be made using the web form hosted on the University of Cantabria's Intranet. Only this method will be valid for the application of the rates established in the agreement.

Hotel Bahía (4*)

c/ Cádiz, 22, C.P. 39002 de Santander

Conditions 2025-2026: Double Room for single use: €94 - €104 bed and breakfast buffet. Supplement for 2nd person: €17. VAT included.

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First. Hotel Bahía will offer the possibility of booking stays at the establishment according to the prices detailed in the following table. The price shown includes the breakfast buffet that Hotel Bahía provides to its guests.

PERIOD		DUI / Individual	Double use
01/01/2026	31/03/2026	94,00 €	111,00 €
01/04/2026	30/06/2026	104,00 €	121,00 €
19/09/2026	31/10/2026	104,00 €	121,00 €
01/11/2026	27/12/2026	94,00 €	111,00 €

The rates shown here are valid from Sunday to Thursday (inclusive). They will also apply to Fridays and Saturdays, provided that the stay includes previous or subsequent nights within the same reservation period. Second. The prices established in this collaboration agreement will remain unchanged for the duration of the agreement.

Third. The agreed prices are only valid if reservations are made directly from any of the Functional Units of the University of Cantabria. Reservations made through travel agencies, or directly by guests, will not be honored at the agreed prices.

Fourth. Room reservations by any Functional Unit of the University of Cantabria may be made throughout the year, except during Holy Week and the summer season (from July 1, 2026, to September 18, 2026). During these periods, room availability will only be guaranteed by the hotel if the reservation is made at least one month in advance of the start of each period, and the price for these dates will be the rate in effect at the time of reservation.

Fifth. The formal reservation request must be made using the web form hosted on the University of Cantabria's Intranet. Only this method will be valid for the purposes of applying the amounts established in the agreement.

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